

Information to jobseekers

Information regarding how Ports Group AB is processing personal data from jobseekers.

It is important that you feel safe about submitting information about yourself to us at Ports Group when applying for a job with us. We put in a great effort in protecting your personal integrity and all personal data that we receive is processed with regard of the current data protection control. From 25th of May 2018 the Data Protection Regulation will obtain for processing personal data. Personal data is information that direct or indirect can identify a living, physical person. Ports Group cares about your personal integrity and our goal is for you to feel secure about how your personal data is being processed.

Your personal data will be used only within Ports Group AB and processed by the employees involved in the recruitment process. Ports Group AB is Data Controller and there by responsible for processing your personal data according to the Data Protection Regulation.

If you have any questions about our recruitment process or recruitment data bases you are more than welcome to contact our HR department (hr@portsgroup.com). If you feel that we have processed your personal data improperly you can also contact the Swedish Data Inspection Board.

Your personal data will be processed for recruitment purposes and anonymized statistics. The legal basis for processing your personal data is Ports Group's legitimate interest in administrating and documenting the recruitment process, and in specific cases the legal basis is your consent. After the recruitment process is completed the data will be archived for the purpose of possible future appeals (according to the Law of Discrimination). After 24 months when the time for appeal has expired the data will be erased. If we have your consent to store the data after the time for appeal has expired there is a possibility to keep the information for as long as you wish and have approved of. You can at any time recall your consent by emailing our HR department at hr@portsgroup.com.

Regarding spontaneous applications and trainee applications your personal data will be erased 24 months after receiving it unless you choose to leave your consent to us keeping it longer. You can at any time recall your consent by emailing our HR department at hr@portsgroup.com.

The following information will be processed and stored in our recruitment data base: The information you fill in at our website, your CV and cover letter and additional information you choose to give us such as grades and credentials. Your LinkedIn-profile if you apply via that channel and photographs if you uploaded it. Furthermore we might register notes from interviews, conversations with references and results from personality tests.

Your personal data may be processed by a so called Data Processor that operate our data systems.

You have the right to, without costs, get information regarding what personal data we have registered for you in Ports Group AB recruitment database. Send your request to hr@portsgroup.com. If you believes that any information is faulty or misleading we encourage you to contact us immediately. You can also notify us if you in any way want to limit the processing of your personal data, object to the processing or erase them.